

# APPLICATION FOR APARTMENT

Agent Name \_\_\_\_\_ Building \_\_\_\_\_ Apt.# \_\_\_\_\_  
Rent \$ \_\_\_\_\_ Security \$ \_\_\_\_\_  
Lease Start Date \_\_\_\_\_ Lease Term \_\_\_\_\_

## Applicant Information

## APPLICANT

## GUARANTOR

Name \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_  
E-Mail Address \_\_\_\_\_ Home Telephone \_\_\_\_\_  
Business Telephone \_\_\_\_\_ Cellular Telephone \_\_\_\_\_  
Number of occupants \_\_\_\_\_ Names \_\_\_\_\_

## Residency

Present Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Landlord's Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Landlord's Name \_\_\_\_\_ Landlord's Telephone Number \_\_\_\_\_  
How long have you been at this address? \_\_\_\_\_ Monthly Rent \$ \_\_\_\_\_  
Previous Address (If current is less than 2 years) \_\_\_\_\_  
Landlord's Name \_\_\_\_\_ Landlord's Address \_\_\_\_\_  
Landlord's Telephone \_\_\_\_\_ How long have you been at this address? \_\_\_\_\_  
Have you ever failed to pay rent when due? Yes No. If yes, Please explain \_\_\_\_\_  
Have you ever been evicted? Yes No. If yes, Please explain \_\_\_\_\_

## Employment

Employed

Self-Employed

Retired

Student

Unemployed

Company Name \_\_\_\_\_ Job Description \_\_\_\_\_  
Company Address \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Annual Salary \_\_\_\_\_ Length of Employment \_\_\_\_\_  
Additional Income (Source) \_\_\_\_\_ Annual Compensation \_\_\_\_\_

## Financial

Name of Bank \_\_\_\_\_ Branch Location \_\_\_\_\_  
Contact \_\_\_\_\_ Account Type \_\_\_\_\_ Savings \_\_\_\_\_ Checking \_\_\_\_\_

## Pets?

Do you have pets that will live with you? Yes No. If yes, How many and what size \_\_\_\_\_

## Business References

Accountant Name \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Attorney Name \_\_\_\_\_ Telephone Number \_\_\_\_\_

## IN CASE OF EMERGENCY, PLEASE NOTIFY

Name \_\_\_\_\_ Address \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Relationship to You \_\_\_\_\_

## Authorization to Release Information

This is not a lease or a rental agreement. The purpose of this form is to give Landlord contact, employment and emergency contact information. I hereby authorize this Management company and/or their assigned credit bureau to obtain any and all information regarding my employment, checking and/or savings accounts, credit obligation, rental information and all other credit matters that they may require in connection to lease an apartment. This consent is effective for a period of six months from the date of this consent. This form may be reproduced or photocopied and that shall be as effective as the original which I have signed, digitally signed or typed. I warrant and represent that I am 18 years of age or older. (By signing, digitally signed or typing your name below, you are providing your signature to verify that the information is correct): I acknowledge that the manager and the agents and employees thereof represent the interests of the landlord, but they also have a duty to treat all parties fairly and in accordance with fair housing laws. Your information, whether public or private, will not be sold, exchanged, transferred, or given to any other company for any reason whatsoever, without your consent, other than for the express purpose of applying for the property stated on this application. This does not include trusted third parties who work for management who assist us processing the application(s), conducting our business, or servicing you, so long as those parties agree to keep this information confidential.

Print or typed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed or Digitally Signed \_\_\_\_\_